

**TERMS AND CONDITIONS**  
**FOR THE RECRUITMENT TO THE GROUP OF RESEARCHERS FROM UKRAINE UNDER JEWISH**  
**STUDIES AT THE INSTITUTE OF JEWISH STUDIES OF JAGIELLONIAN UNIVERSITY**

**§ 1**

**General provisions**

1. These Terms and Conditions (hereinafter: "Terms and Conditions") defines the rules for the recruitment to the group of researchers from Ukraine within Jewish Studies at the Institute of Jewish Studies of Jagiellonian University in Kraków (hereinafter: the "Recruitment").
2. The call is organised by Jagiellonian University – Faculty of History – Institute of Jewish Studies with a registered seat at ul. Gołębia 24, 31-007 Kraków (hereinafter: "Host", and the Institute of Jewish Studies as "Institute of Jewish Studies of JU"
3. The recruitment's objective is to allow historians from Ukraine specialising in the history and culture of Jews in Central and Eastern Europe to carry out research in the Institute of Jewish Studies of JU.
4. A group of researchers shall emerge in the recruitment procedure, which for the period of up to 6 months (3 to 6 months) will be carrying out research on the history and culture of Jews in Central and Eastern Europe (hereinafter: "Group of Researchers"

**§ 2**

**Submissions. The mode of submission**

1. Submissions to the Recruitment shall be made within the deadline specified in a separate call announcement available at <https://judaistyka.uj.edu.pl/>.
2. Application to the Recruitment is free and entirely voluntary.
3. All costs related to the participation in the Recruitment shall be borne by the Candidate.
4. In order to become a candidate one shall submit an application to the Recruitment within the deadline specified in the announcement referred to in § 2.1 in the manner referred to in § 2.7 (hereinafter: "Application").
5. Eligible candidates are historians from Ukraine specialising in the field of history and culture of Jews in Central and Eastern Europe, hereinafter: "Candidates" and individually: "Candidate". Candidates shall meet the following criteria:
  - a. have Ukrainian citizenship,
  - b. have at least a master degree,
  - c. have documented working experience in academic institutions, museums, or archives in Ukraine; in the case of doctoral students who have a master degree it is sufficient to be affiliated with Ukrainian universities.
6. Candidates who do not conform to the rules specified in the Terms and Conditions shall not be allowed to participate in the Recruitment.
7. Applications shall be submitted electronically by filling out an entry form available at <https://judaistyka.uj.edu.pl/> and sending this form to the following email address: [instytut.judaistyki@uj.edu.pl](mailto:instytut.judaistyki@uj.edu.pl) or in a paper form at the address: The Institute of Jewish Studies of JU, ul. Józefa 19, room 25, Kraków 31-056, within the deadline specified in the announcement referred to in § 2.1. For forms send in a paper form, the postmark date is decisive.
8. The application shall be supplemented by:
  - d. A Candidate's CV
  - e. A bibliography of research works
  - f. A covering letter containing a topic of intended research (up to 3000 characters), and
  - g. signed consent to processing personal data (Annex 2 to the Terms and Conditions).

**§ 3**

#### **Recruitment Committee. The Recruitment**

1. The applications shall be evaluated by the Recruitment Committee appointed by the Host within 21 days of the day of closing the call for submission, comprising:
  - a. A representative of the Dean of JU Faculty of History;
  - b. The Director of the Institute of Jewish Studies of JU;
  - c. A representative of researchers employed by the Institute of Jewish Studies of JU.
2. The Recruitment Committee shall consider the applications, evaluating merit-based value of research plans indicated in the covering letter, their original quality and feasibility during the funding period. Furthermore, it takes into consideration the candidate's academic achievements to date. On the basis of the above criteria, the Recruitment Committee scores Candidates points and compiles the candidate ranking list.
3. The decision by the Recruitment Committee on the scored points and the candidate ranking list is final and cannot be appealed.
4. The Recruitment Committee tasks include the evaluation of the application accuracy.
5. The Recruitment Committee reserves the right to the rejection of applications of research projects which are:
  - a. deemed unoriginal or impossible to complete within the time frame provided,
  - b. to last less than 3 months or more than 6 months,
  - c. not related to the history and culture of Jews in East Central Europe.
6. Minutes along with the candidate ranking list shall be made of the Recruitment Committee's meeting.
7. The Recruitment results shall be announced at the website of <https://judaistyka.uj.edu.pl/> and sent individually to the Candidates via email. A list of persons who, in the Recruitment process, have been selected to the group of researchers (hereinafter: "Researchers" shall be made available at the website of the Institute of Jewish Studies of JU (<https://judaistyka.uj.edu.pl/>).

#### **§ 4**

##### **Contract. Conditions for collaboration**

1. The Host shall conclude civil-law contracts with the researchers (a contract with transfer of copyrights resulting from the activities, attached as Annex 1 to the Terms and Conditions) on the basis of which the researchers are to implement research projects approved by the Recruitment Committee (hereinafter: "Contract"). Remuneration for a researcher under the contract amounts to GBP 1300 gross per month for the period of the Contract being in force, converted in PLN in accordance with the exchanging rate of the date of concluding the Recruitment, i.e. the day of announcing by the Recruitment Committee a list of persons who have been selected to the group of researchers.
2. The Institute of Jewish Studies will provide the winners with a research supervisor from among the employees of the Institute of Jewish Studies JU, access to the library and, if possible, assistance in everyday and administrative matters
3. The researchers will be obliged to carry out research within the topic approved by the Institute of Jewish Studies of JU. The Researchers will also be obliged to actively participate in the scientific life, among others by attending seminars and meetings of the Institute of Jewish Studies of JU. Regular reports of the research work submitted by the Researchers to the Institute of Jewish Studies of JU stand for the summary of the research work.
4. The Researchers are obliged to obtain a permit to reside in Poland on the basis of effective law for the period necessary to implement the Contract's objectives. Should the permit not be obtained, the researcher shall be excluded from the group of Researchers and replaced by a succeeding Candidate from the ranking list.

#### **§ 5**

##### **Final provisions**

1. The Terms and Conditions shall be in force since being placed at the website of <https://judaistyka.uj.edu.pl/>. The Host reserves the right to make amendments in the Terms and Conditions or cancel the Recruitment. The cancellation or amendment of the Recruitment shall be announced by the Host by the same means of communication as was used when announcing the Recruitment, i.e. making it available at the following website: <https://judaistyka.uj.edu.pl/>.
2. The Host may cancel the Recruitment when no application is submitted or when the submitted applications do not meet the requirements specified in the Terms and Conditions and should the applicable provisions be amended and that being so become preclusive for the conduct of the Recruitment or in the event of circumstances of force majeure, the conduct of the Recruitment becomes unfeasible.
3. All disputes shall be resolved by the Host.
4. All queries concerning the organisation of the Recruitment shall be directed to the following address: [instytut.judaistyki@uj.edu.pl](mailto:instytut.judaistyki@uj.edu.pl).
5. In the event of using additional resources intended for remuneration of candidates for carrying out research, the Host reserves the right to announce subsequent editions of the Recruitment on the basis of the same terms.
6. An integral part of the Terms and Conditions are: Annex 1 and Annex 2.

Annexes:

- 1) *Contract – template*
- 2) *Consent to personal data processing.*